



## JOB DESCRIPTION

**TITLE:** Press Operator

**DEPARTMENT/DIVISION:** Production

**SUPERVISOR:** Direct – Shift Foreman

**POSITION DESCRIPTION:** The prime responsibility of the Press operator is to safely operate the blending, forming and pressing area including all facilities contained therein to supply properly resonated wafers to the Forming Station, former and press mats required for the manufacture of quality OSB at competitive productivity levels while maintaining the lowest possible costs.

**ESSENTIAL /PRIMARY JOB DUTIES:** **Duties will include but not be limited to:**

1. Receive and monitor the flow, quality, and inventory level etc. of flakes supplied by the Dryer Operator.
2. Receive, monitor and record the flow, quality, quantity and inventory level etc. of wax, resin and other materials used in the operation of the Blending, Forming and Pressing area.
3. Regulate and monitor the blending system, the forming line and pressing operation to supply quality formed and pressed boards to the sawing and grading operations and to regulate the process controls within approved limits and record any changes.
4. Assist in training new Press operators.
5. Maintain good communications with the Dryer Operator, Sawline/Unitizer, and Process Analyst to ensure consistent process flow. Ensure that good communications are maintained with other production persons to optimize safe and efficient operations with a minimum of downtime.
6. Establish and maintain safe working practices and conditions and correct any unsafe methods.
7. Assist Tradepersons and Production persons in the repair and maintenance of equipment.
8. Participate in rotation and exchange of assignments with other plant personnel as required
9. Carry out any preventative maintenance as required and scheduled.
10. Maintain clean operating conditions in all areas under his/her jurisdiction.

11. Record and assess required data pertaining to the operation of the Blending, Forming and Pressing systems and all equipment and systems contained therein
12. On the basis of experience, recommend changes and improvements beyond approved limits to the Shift Supervisor
13. Responsible for being present and on time for work each day.
14. Responsible for complying with all work rules, including those that pertain to Safety and Health.

**OCCASIONAL/MARGINAL JOB DUTIES:**

1. Perform and all duties as may be required for the fulfillment of his/her responsibility.
2. Assist in cleaning and maintenance of equipment on Down Days as assigned

**EDUCATION/EXPERIENCE:**

1. High School Diploma or Equivalent to advance.
2. Have recognized operation skills and experience in all aspects of the Blending, Forming and Pressing area equipment.
3. Be familiar with the operation of all Main Processing area equipment.

**MANUAL/PHYSICAL SKILLS:**

1. Must have good basic mathematical skills.
2. Must have manual dexterity and skills to use equipment control consoles.
3. Good eye/hand coordination.

**COMMUNICATION SKILLS:**

1. Understanding of basic English language preferred.
2. Good verbal skills.
3. Good written skills needed

**HOURS OF WORK:**

40 to 48 hours per week and additional overtime as necessary.

**PHYSICAL REQUIREMENTS**

- 1. Must be physically fit and capable of performing a variety of strenuous activities as outlined in essential/primary duties section.
- 2. Must be able to visually monitor control panels
- 3. Requires substantial walking and stair climbing.
- 4. Must be able to lift and carry a minimum of 50 pounds.
- 5. Exposed to high temperature environment for extended periods.

I HAVE READ AND UNDERSTAND THE ESSENTIAL AND MARGINAL DUTIES FOR THE ABOVE JOB DESCRIPTION AND ACKNOWLEDGE THAT I CAN \_\_\_\_\_ /CANNOT \_\_\_\_\_ PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMODATION.

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SIGNATURE DATE

IF REASONABLE ACCOMODATIONS ARE REQUESTED, PLEASE LIST THE ACCOMODATIONS BELOW:

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